

**Resources and Governance Scrutiny Committee – Ethical Procurement and Contract Management Subgroup
Work Programme – July 2019**

Meeting 1 – 2:00pm Wednesday 31 July 2019, Council Antechamber, Level 2, Town Hall Extension Deadline for reports: Monday 22 July 2019				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Update on Modern Slavery	This report will provide an update on the activities to address Modern Day Slavery.	Cllr Ollerhead (Exec Member for Finance and Human Resources)	Peter Schofield/ Karen Lock	See 21 Feb 2019 minutes
Social Value Policy audit	To receive a report that provides information on the Social Value Policy and how equality outcomes are measured and recorded	Cllr Ollerhead (Exec Member for Finance and Human Resources)	Ian Brown Fiona Ledden	See 21 Feb 2019 minutes Invite Tom Powell – Head of Internal Audit
Our Town Hall Project – delivery of Social Value update	To receive a report meeting that provides an update on how Social Value is being delivered through the Our Town Hall Project.	Cllr Ollerhead (Exec Member for Finance and	Paul Candellent Peter Norris Peter	See 21 Feb 2019 minutes

		Human Resources)	Schofield/ Ian Brown	
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Meeting 2 – 2:00pm 24 September 2019, Council Antechamber, Level 2, Town Hall Extension
Deadline for reports: Friday 13 September 2019

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Work Programme	To review and approve the current work programme.	-	Mike Williamson	

Meeting 3 – 2:00pm 26 November 2019, Council Antechamber, Level 2, Town Hall Extension
Deadline for reports: Friday 29 November 2019

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Work Programme	To review and approve the current work programme.	-	Mike Williamson	

Meeting 4 – 2:00pm 25 February 2020, Council Antechamber, Level 2, Town Hall Extension
Deadline for reports: Friday 14 February 2020

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Work Programme	To review and approve the current work programme.	-	Mike Williamson	

Items to be scheduled

(Items highlighted in grey have been added to one of the above meetings)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Appointment of local people/companies to MCC contracts – the Council’s legal position	To consider a report on what the Council’s legal position is in relation to trying to ensure local people and companies gain employment on local contracts.	Cllr Ollerhead (Executive Member for Finance and Human Resources)	Rebecca Maddison	
Review of the Ethical Procurement Policy with regard to Trade Union recognition and Whistleblowing	To consider the Council’s Ethical Procurement Policy and whether the policy has appropriate Trade Union/whistleblowing recognition within in it or whether this is an area that requires strengthening	Cllr Ollerhead (Executive Member for Finance and Human Resources)	Ian Brown	
Social Value outcomes - measurement and tracking	To consider a report on how the Council tracks the outcomes of social value derived from its contracts, including:- <ul style="list-style-type: none"> • who is responsible for doing this; • what information is being collated; and • what methodology is being used 	Cllr Ollerhead (Executive Member for Finance and Human Resources)	TBC	

The Council's Social Value Fund	<p>To consider a report on the Council's Social Value Fund. This report will include:-</p> <ul style="list-style-type: none"> • what is in the fund to date; • what is being done with the money within the fund; • how is the Council ensuring that it isn't just a way in which contractors add 10% to the project price, and then hand back 5% as a social value contribution 	Cllr Ollerhead (Executive Member for Finance and Human Resources)	TBC	
Delivery of Social Value and Ethical Procurement from the Council's Security Contract(s)	To receive a report on what steps the Council has taken / is taking to ensure that its security contract(s) are being ethically procured and how Social Value is being delivered from these contracts.	Cllr Ollerhead (Executive Member for Finance and Human Resources)	Ian Brown/ Steve Southern/ Julie McMurray	
Promotion of Social Value from Executive Members	To review what emphasis Executive Members have been placing on Social Value when approving contracts	All Exec Members		Invite Executive Members to the meeting
The benefit of Social Value	To invite local companies to come and discuss how they have implemented social value within their organisations and what it has meant to them in terms of how they operate.			
Delivery of Social Value in the new Health and Social	To receive an update on delivery of social value in the new health and social care arrangements. The report will provide data and analysis of measure	Cllr Craig (Executive Member for	Carolyn Kus Ed Dyson	See September 2018 minutes

Care arrangements – update	on how social value is being delivered under these arrangements.	Adults Health and Wellbeing)		

Proposal from Neighbourhoods and Environment Scrutiny Committee				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Review of the Council's contract with Biffa Waste Services for the collection of waste and recycling	<p>To review the Council's contract with Biffa Waste Services and in particular look at:</p> <ul style="list-style-type: none"> • Whether they are fulfilling their contractual obligations; • The use of agency workers to undertake permanent roles on lower wages; • The use of zero hour contracts; • Appropriate training for staff to complete their duties; and • Whether new vehicles in use are fit for purpose. 	Cllr Akbar (Executive Member for Neighbourhoods)	Fiona Worrall/ Heather Coates	See NESC mins 10 October 2018